

Formalities for a temporary resident's permit for a student with a long stay visa (VLS) reference : CESEDA 311-3 6°

IMPORTANT STEPS TO CARRY OUT :

"The Attestation OFII" and copies of the following documents :

- The pages of your passport with the passport number, your identity, its validity
- The pages containing the visa and the stamp with the date of your entry into France
- A copy of your birth certificate or birth registration

Should be sent by registered post with delivery record to :

DIRECTION TERRITORIALE DE L'OFII
2 RUE LAFAYETTE
57000 METZ

Algerians, students with visa 'concours' and those with visa 'stagiaire', are not concerned with this procedure.

PRES de l'Université de Lorraine

Nancy-Université



First arrival :

Since the 1st of June 2009, students with a long stay student's visa entitled CESEDA 311-3 6°, 'DEMANDE D'ATTESTATION OFII' and the mention "dispense de titre de séjour" do no longer have to apply for a resident permit during for the first stay. The OFII -the French immigration office- has to validate the visa then this will be used until the expiry of your visa.

Within 3 months of your arrival in France and if you live in Lorraine, you have to undertake the following steps :

As soon as you've gotten a place to stay and if this is your address, you should fill up the form entitled **VISA DE LONG SEJOUR – DEMANDE D'ATTESTATION OFII**. This form is given to you by the French Embassy or Consulate that issued you with the visa.

- (1) this form fully filled up with
- (2) the copies of the pages of your passport containing the passport number, your identity, its validity, the pages containing the visa and the stamp with the date of your entry into France and
- (3) copy of your birth certificate or birth registration

should be sent by registered post with delivery record to the :

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The Immigration office -OFII on receiving your documents will later on send you a receipt confirming the registration of your attestation.

The OFII will within a month or two invite you for a medical check-up – this cost 55€ (in the form of fiscal stamp). This might take place either in Metz or in Nancy. At the issue of the medical check-up the OFII will paste a sticker (stamp) in your passport, and this will mean that you have accomplished the formalities concerning your stay permit.

Further information can be obtained at the 'Students' reception and information desk at the *Accueil -Info Etudiants / Guichet Unique*. If you are staying or studying in Nancy and its suburb : 34, Cours Léopold – 54000 NANCY.
If you are staying or studying in Metz or its suburb : At Ile du Saulcy, University of Metz.

Students with other types of visa and visitor's visa :

You must make an appointment within 2 months of your arrival at the Foreign Students reception desk *Accueil Info-Etudiants / Guichet Unique* for those in Nancy or *Ile de Saulcy Metz* for those in Metz.

If you live in a different region or town, you have to make the appointment in your new place of residence; either at the Police station, the town hall or at the *Préfecture*.

For your appointment you must present your passport !

More information

At the *Accueil-Info Etudiants / Guichet Unique* of Pres de l'Université de Lorraine

in Nancy - 34 Cours Léopold, 54052 NANCY Cedex - Telephone : 00 33 (0)3 54 50 54 00

in Metz – Maison Alfred Grosser - Ile du Saulcy – 57000 METZ - Telephone : 00 33 (0)3 87 54 77 77

le Guide Pratique : <http://www.nancy-universite.fr/guide.pratique/fr/indexfr.php>